

**DOCUMENTARY REQUIREMENTS FOR ACCREDITATION OF SECONDARY
TOURISM ENTERPRISES**

<p align="center">GENERAL REQUIREMENTS FOR ACCREDITATION (Required for all Types of Entities)</p>	<p>Valid Mayor's Permit and/or Municipal License from LGU SEC Registration Certificate of Articles of Incorporation/Partnership/ By- Laws and amendments if any (for corporation or partnership), DTI Business Name Registration Certificate (for single proprietorship) Valid visa from Bureau of Immigration and employment permit from DOLE (for foreign nationals) ❖ Fire Safety Inspection Certificate (For stand alone structures)</p>
<p align="center">Health and Wellness Services</p>	<p>Medical Concierge Notarized list of affiliated dentists, medical doctors, and DOT accredited establishments Ambulatory Clinic Valid PRC license of medical and dental doctors Valid License to operate from the Bureau Health Facilities and Services of the Department of Health</p>
	<p>Spa Valid DOH License as duly registered massage therapist for massage supervisors</p>
	<p>Tertiary Hospital ❖ Valid License to operate from the Department of Health</p>
<p align="center">Tourism- Related Enterprises</p>	<p>Department Store/ Agri-Tourism Farm and Facility/ Restaurant/ Specialty Shop/ Museum/ Gallery/ Tourism Recreational Facility ❖ General requirements for Accreditation</p>
	<p>Tourism Training Center List of Training Programs/ Modules approved by DOT</p>
	<p>Dive Shop Valid Certificate of accreditation from the Philippine Commission on Sports Scuba Diving</p>
	<p>Ecotourism Facility If located in a protected area, Memorandum of Agreement with the Protected Area Management Board of Protected Area Wildlife Bureau, whichever is applicable</p>

	<p>Shooting Range Valid license from Bureau of Firearms and Explosives Division of the Philippine National Police</p>
<p>Tourism Fronliners</p>	<ul style="list-style-type: none"> • Rest Area <ul style="list-style-type: none"> ❖ Valid Mayor's Permit and/ or Municipal License only
	<p>Tour Guides (Mountain Guide/ Cave Guide/ Ecoguide) <i>(Standards under review)</i> Certificate of attendance to Tour Guiding Seminar by DOT or any DOT accredited training center Valid Health Certificate Valid NBI Clearance</p> <p>Tourism Trainer Proof of experience and knowledge of the subject matter handled Copy of Training programs as approved by the DOT/ TIBFI Valid Health Certificate Valid NBI Clearance</p>